NIST Responsibility Determination Automation (BOT)

UNITED STATES DEPARTMENT OF COMMERCE

BACKGROUND

Quotation Submission

- FAR 52.204-7 System for Award Management - Offerors are required to register in SAM at the time of quotation/proposal submission
- Confirm Small Business Status

Pre-Award

- FAR 52.204-7 System for Award Management - Offerors are required to register in SAM prior to award
- Per FAR 9, Contract Special/Contracting Officer must determine an offeror is a responsible party prior to award

CURRENT STATE

This process includes going to multiple websites to obtain the necessary PDF printouts for the contract file. This includes:

1. SAM.gov
   a. Log-in (6 steps)
   b. Search by UEI, Click into the record, Click Print, Rename, Save
      i. CORE Data, Reps&Certs, Exclusion (3 output)
      ii. 12 steps
2. FAPIIS
   a. Search by UEI, Click into the record, Click Print, Rename, Save
   b. 5 steps (1 output)

3. If Small business, go to https://web.sba.gov/pro-net/search/dsp_dsbs.cfm
   a. Search by UEI, Click into the record, Click Print, Rename, Save
   b. 5 steps (1 output)

(38 Steps Total)

INSTRUCTIONS

The purpose of this bot is to simplify this process. By:

1. Send request e-mail to geobot@NIST.GOV
2. Title of the e-mail: Anything, but I usually use the name of the vendor
3. Body of the e-mail: UEI (Unique Entity ID)
   - Example: "UEI 12345678910" or just "12345678910"

4-5 PDF printouts will return by e-mail in about 5-10 mins.

   i.   SAM CoreData
   ii. Reps&Certs
   iii. FAPIIS/Corporate Relationship
   iv. SBA Profile (if applicable)

2-3 Steps as compared to 38 steps or about the same time one will need to log into SAM.gov

INSTRUCTIONS

Submit multiple requests within one e-mail by putting a semi-colon between the UEI numbers.

Example:

DMHDNDCPWUD1; EYC4JKCBA7J9; C4HKEB7DRCR8;

A different e-mail will return for each of the UEI numbers submitted.

TESTING

Fully implemented at NIST

Now available for Testing at:

     NOAA.gov
     DOC.gov
     PTO.gov
     Firstnet.gov
     Census.gov

Calling for volunteers/feedback. Please contact Billy Wong at hnw6@nist.gov for more information.